

Trinity Vicinity Neighborhood Association Meeting
Trinity Church Triad Building
August 30, 2011

Attendees:
(Sign-In Sheet attached as Exhibit A hereto)

32 Neighbors
Representative Bolden
Councilwoman Shabazz

I. Welcome

- a. President Kraak called the meeting to order.
- b. She expressed her enthusiasm at seeing some many neighbors and many new faces.
- c. All attendees introduced themselves.

II. Approval of Meeting Minutes

- a. Minutes were distributed from the July 2011 meeting for review by those in attendance.
- b. The July 2011 Meeting Minutes were approved without amendment, motioned by Treasurer Pearson with seconds by several attendees.

III. Community Policing Update

- a. Officers were not in attendance.

IV. Guest Speakers – Chalked Parking Lines on Monroe Street

- a. Planned speakers were unable to attend at the last minute.
- b. President Kraak detailed the history of parking issues in the neighborhood, and explained the proposed chalk line layout and some of its negative impacts, i.e., losing spaces at the ends due to code.
- c. Discussions about parking enforcement and time limits lead President Kraak to suggest the Provost come to a meeting. She asked neighbors compile their suggestions and questions for that time.

V. Treasurer's Report

- a. Treasurer Pearson provided Attendees with a register of checking account activity for the months of July and August 2011. A copy is attached as Exhibit B.

- b. As of the meeting date, the TVNA account balance was \$514.57.
- c. Treasurer Pearson noted that he has personally spent nearly \$100 in fees to the bank in trying to obtain documentation needed for the audit. These costs are not reflected in the balance reported.
- d. Treasurer Pearson detailed each transaction listed, which included a check written on June 28th to former President Crow, a donation from the Tea and Tours event, and new checks.
 - i. Attendees questioned the need for opening a new account and thus incurring the cost for checks. President Kraak explained the officer transition and that appropriate documentation was not received in a timely manner; therefore, she and Treasurer Pearson felt, as they were accountable, they need to take control of the funds.
 - ii. Former President Crow expressed that he did not feel like there was enough communication in the officer hand-off, and he was under the impression that a certain process must take place for the account signatory switchover.

VI. Audit Committee Report

- a. President Kraak reported that the Audit Committee had submitted its report to the officers, but there were still open items to be addressed prior to finalization.
- b. President Kraak noted the report contains many helpful recommendations as to operations of TVNA, and she hopes these will be addressed in the By-Laws Drafting Committee, for which Phillip Faix will be the Chairperson.
- c. It was asked that any speculation surrounding the findings in the report be quieted.

VII. New Business

- a. By-Laws Drafting Committee
 - i. President Kraak introduced Chairperson Faix.
 - ii. Chairperson Faix presented the main goals of the re-drafting of the By-Laws as addressing issues and recommendations raised in the Audit and also bringing TVNA in line with Delaware Corporate law by forming a Board of Directors.
 - 1. Size of spaces may actually provide for less parking;
 - 2. Compact car spaces should be considered;
 - 3. Motorcycle parking;
 - 4. Historic character issues; and
 - 5. Ticketing for time limit enforcement, chalk lines notwithstanding.
- b. Welcome Wagon
 - i. President Kraak introduced Gloria Kocarkova, who detailed the idea behind the Welcome Wagon for new neighbors.
 - ii. She presented a "goodie bag" that will include brochures of area attractions, a listing of emergency and non-emergency contacts, trash/recycling schedule, maps, pens, and tickets to Theatre N, etc.

- iii. Treasurer Pearson added that Sacred Heart Village (SHV) has a sundries shop, café, beauty salon, and full-time doctor and clinic; all is open to the public, not just residents of SHV.

VIII. New Business/Open Discussion/Announcements

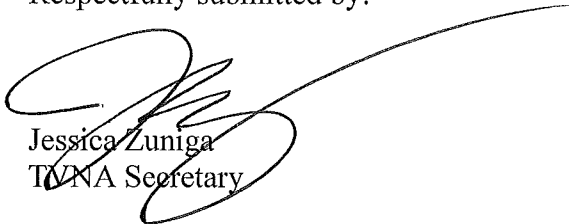
- a. Georgi Marquisee announced the BYO Potluck on September 18, 2011 from 5pm until. It will be held at the Monroe Street garden.
- b. Representative Bolden announced that she will have a new Legislative Aide that will attend TVNA meetings. His name is Eugene Young and we should expect to see him at the September meeting.
- c. Representative Bolden also announced and invited President Kraak to a breakfast she is hosting for area civic leaders at Timothy's September 14, 2011 at 7am.
- d. Councilwoman Shabazz reminded neighbors of her newsletter and indicated she may easily be reached via the new website launched by the City of Wilmington recently.
- e. Councilwoman Shabazz announced she will be forming a Neighborhood Planning Council for the 4th District (as re-districted in 2012), and invites a representative from TVNA to join.
- f. Ms. Coker-Johnson asked about signage requirements for a potential daycare at 801 West 9th Street. She indicated the property is zoned for a daycare on the 1st floor and she is entertaining an operator. President Kraak and Attendees directed her to the City and its Historic Design Requirements as it pertains to signage.
- g. Jack Smith reminded Attendees of the upcoming Delaware Center for Horticulture City Gardens Contest Awards, September 8th at DCH beginning at 7pm.

IX. Adjournment

- a. President Kraak motioned to adjourn the meeting, and the motion was seconded by several Attendees. Meeting was adjourned.

Next meeting dates: September 27, 2011 in the Triad Building
October 25, 2011 in the Triad Building

Respectfully submitted by:



Jessica Zuniga
TVNA Secretary

Exhibit A

Omitted for privacy.

Sign-In Sheet is on file with official minutes.

Number	Date	Description	Pay. Amt	Deposit	Balance	Memo
	07/01/11				531.07	
	07/05/11	Tim Crow	23.00		508.57	dated 6/28/11
	07/06/11	TVNA Tea		22.50	530.57	
	07/12/11	Transfer new acct.			530.57	
	07/13/11	Order checks	16.00		514.57	
	08/30/11				514.57	